

## M-Files Publishing Portal

*M-Files is a document management system that provides a quick and easy way to store your company's documents in a centralized manner for the use of all personnel as a business asset. The increased document reusability and the minimization of time spent searching for information frees a significant amount of time for the personnel to devote to the organization's core operations.*

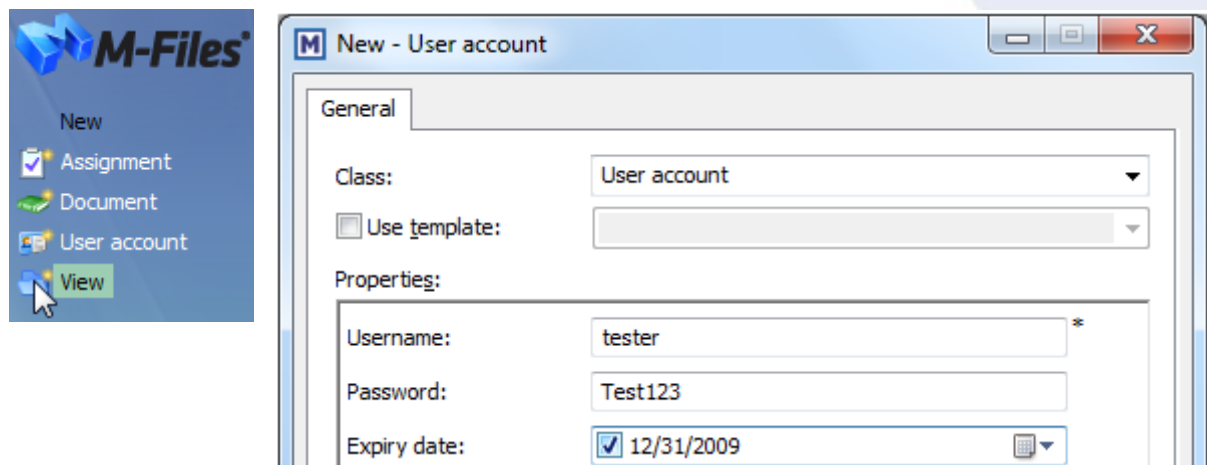
In addition to its use for storing all of a company's information material, from files of all types to entire projects, M-Files offers a wide array of possibilities for managing business processes: M-Files Publishing Portal provides an easy-to-use and secure interface for publishing M-Files documents over the Internet for your stakeholders.

**M-Files Publishing Portal makes it possible to release documents stored in M-Files to your business associates – easily and securely. In just seconds, you can create new user accounts and select the published documents for an account.**

### Creating login accounts

The M-Files administrator can define which users may create new Publishing Portal accounts. New accounts are created with M-Files Client, and Publishing Portal administrators do not need any special permissions for the document vault. You can also set an expiration date for a user account – a date after which the account has to be reactivated before the user can log in to the system.

Passwords are typed as plaintext, but they are saved MD5-encrypted. The user can see the password when creating or editing it, but when the document card is opened after saving, the password is visible in its MD5-encrypted form.

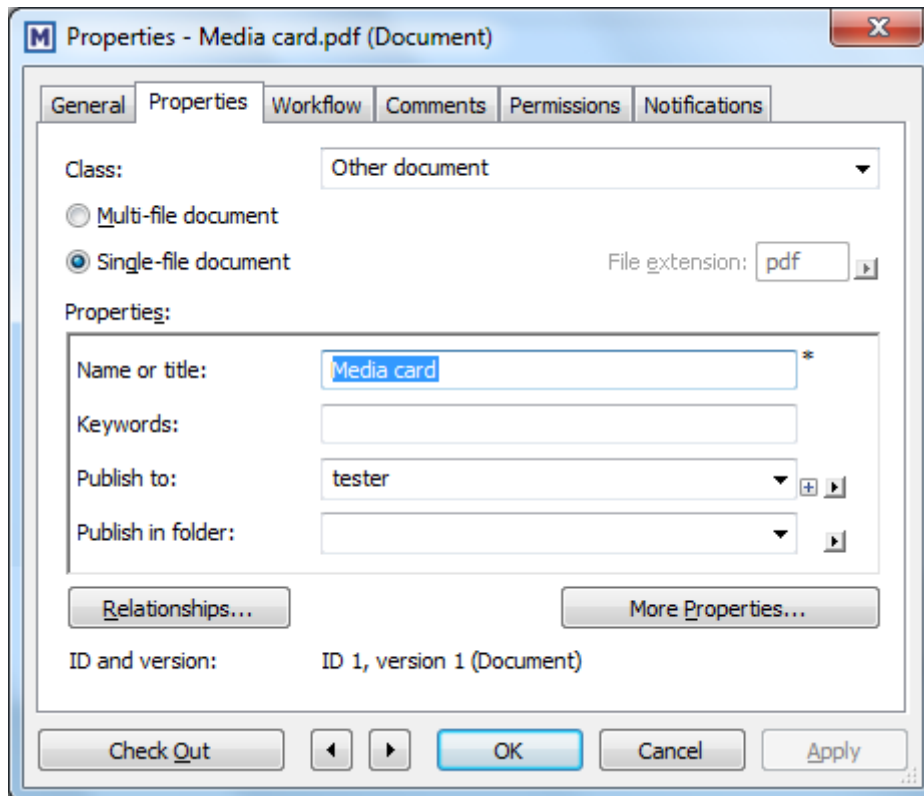


*New user accounts are created with M-Files Client.*

### Publishing document

Documents are published for the portal's users by editing document metadata: just select the user(s) for whom you wish to publish the document. You can also group the published documents into various folders by using the *Publish in folder* selection.

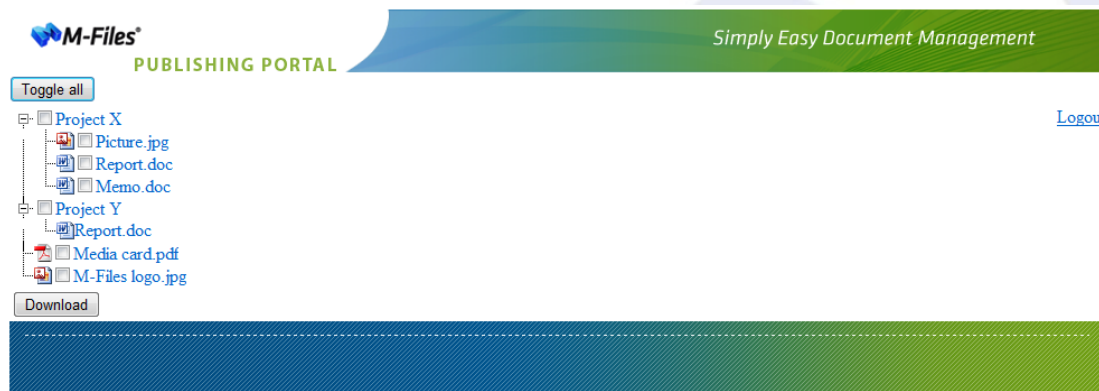
You can choose whether the users always download the latest version or specific versions of the documents published through the portal.



## The user interface

Using M-Files Publishing Portal is very easy: after login, the portal shows the documents available to the user. These are grouped into folders, if so specified by the publisher.

The user can download the selected files or all files as a compressed ZIP package. The network traffic can be secured via SSL encryption. Therefore, publishing files through this portal is more secure than sending them to your business associates by e-mail. The portal also supports large files that may be difficult to send by e-mail.



*M-Files Publishing Portal interface.*

## Technical requirements

- M-Files® 6.0 or later
- IIS 6.0 or later
- .NET Framework 2.0 or later
- Publishing documents with M-Files Publishing Portal requires an unlimited read-only license.

---

*M-Files Publishing Portal is an additional application available for M-Files users for a separate fee. For further details, please contact your M-Files representative or our sales department ([sales@m-files.com](mailto:sales@m-files.com)).*

---

Documents can be published for company stakeholders also without this add-on, by means of, for example, M-Files Web Access or integration of M-Files into your extranet or intranet solution with the M-Files API. M-Files Publishing Portal is a fast and easy-to-use solution for providing stakeholder-related data while maintaining a high data security level.