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M-Files Viewpoint

In This Issue

- [M-Files Viewpoint](#)
- [Announcements](#)
 - [M-Files Add-ons](#)
 - [M-Files 6.0 Beta Update](#)
- [M-Files Customers](#)
 - [Cypress Heart](#)
 - [Northwest Healthcare](#)
- [Tech Tips:](#)
 - [M-Files Tutorials](#)
- [Get a Personal Demo of M-Files](#)

Client or Web Applications:

Don't let the tail wag the dog...



In a variety of technology segments there is an ongoing discussion about the merits of web-based applications versus “client” applications that utilize client software installed on the user’s local computer. Common examples of client applications are Microsoft Office applications like Word and

Excel.

Examples of web applications are Hotmail, Gmail or Google Docs. One of the traditional tradeoffs between the two approaches is functionality and performance (with client applications), and ease of deployment and maintenance (with web-based applications). There are other tradeoffs, with pros and cons associated with both approaches, and as is often the case, one’s vantage point can often affect what is considered a pro and what is a con...

[Click here to read on...](#)

Sincerely,
The M-Files Team

Announcements



M-Files Add-ons

A variety of add-ons are available for M-Files that provide additional capabilities and functionality.

M-Files 6.0 Beta Update

M-Files Add-ons

In addition to delivering a complete document and information management solution, M-Files is a robust platform that can be customized and extended to address a variety of specific tasks and applications. A number of additional capabilities are provided via M-Files Add-ons. The Add-ons that are currently available for M-Files are listed below. If you have questions about any of the Add-ons send us an email at sales@m-files.com.

M-Files Add-ons:

- [M-Files SharePoint Web Part](#)
 - [M-Files CRM \(Customer Relationship Management\)](#)
 - [M-Files eCopy Connector](#)
 - **M-Files OCR (Optical Character Recognition)**
The M-Files OCR add-on will be available with M-Files 6.0. Today, M-Files has the ability to connect to external sources such as scanners using the scanning software that came with the scanner, but with M-Files 6.0, the OCR add-on will enable M-Files to interface directly to a wide variety of scanners to scan paper documents with OCR and the categorize and store them in M-Files.
 - **MExport**
The MExport add-on enables M-Files users to export documents and metadata from their M-Files document vault. Documents are exported as standard files in their native formats and metadata is exported as a CSV and/or XML file. This enables you to re-use documents stored in M-Files in other systems, or create backups of documents independently of M-Files.
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M-Files 6.0 Beta Update

In our last newsletter we announced the availability of the M-Files 6.0 beta and received a great amount of interest. The M-Files 6.0 release is getting closer but you can still try out the new release now rather than waiting.

If you are interested in early access to M-Files 6.0, please contact us at beta@m-files.com. Please note that it is recommended to wait to use M-Files 6.0 in production environments after it is officially released.

M-Files Customers

M-Files Case Studies

[Cypress Heart](#)

[Northwest Healthcare & Wellness](#)



Decker wanted to set up the workflow so that each new appointment generates a template in M-Files, which would hold all the information about the patient's visit.

The case studies included in this issue of the M-Files Newsletter focus on M-Files customers in the medical and healthcare space, but M-Files is also used in a wide variety of industries including architecture, banking & finance, engineering, manufacturing, pharmaceutical, retail sales, shipping & logistics, transportation and more. We're adding new case studies all the time, so [contact us](#) if you are interested in one in your industry.

Interested in telling your M-Files Success Story?

If so, [contact us](#) to discuss it, we'd love to write it up and feature it on our web site and in future newsletters.

Cypress Heart: *Tracking the Circulation of Medical Transcriptions*

Cypress Heart is another example of a medical clinic that has added on the flexible document management system M-Files to complement already existing electronic health records (EHR).

Cypress Heart, a Wichita-based cardiology group of six specialists has already invested heavily in digital file management. According to Operations Supervisor Lisa Decker, "Cypress Heart started very early on with electronic medical records, adopting its first system six years ago. Our doctors really believe in using technology to move their business forward."

The original system, GEMMS, is still in use today, handling

the business end of the practice -- Cypress Heart's billing, scheduling, claim generation, and account receivables – as well as the clinical side, capturing patient history, including textual transcriptions of their past visits and diagnoses. But even in facilities with advanced digital systems like Cypress Heart, there are often gaps in medical office processes.

Cypress Heart is another example of a medical clinic that has added on the flexible document management system M-Files to complement already existing electronic health records (EHR). While EHRs are good for sharing archived patient history, M-Files has functionality that many EHR systems lack: document history.

[Click here to read more...](#)



NW Healthcare and Wellness Center previews the coming wave of fully electronic file storage for the small medical practice.

"M-Files makes my office so much more efficient. I have all my records and handouts at my fingertips, which I can print off while the patient is sitting there."

Dr. Stephen Smith

Northwest Healthcare & Wellness ***The Practical Path to a Modernized Medical Office***

One of the strategies advanced by the new administration in Washington to reduce health care costs is modernization of the information technology (IT) infrastructure of care providers. President Obama's 2009 economic stimulus package, otherwise known as the American Recovery and Reinvestment Act (ARRA) devotes nearly \$20 billion in incentives to hospitals and physicians to implement electronic health record (EHR) systems. Surprisingly, while much of commercial and personal life has gone online, only about four percent of the 200,000 small practices (made up of 10 doctors or less) owns or make substantial use of an EHR system. Most still store their patient records in rows of file cabinets.

Dr. Stephen Smith of NW Healthcare & Wellness Center, for one, has welcomed the move to digital storage. "My office is only about a thousand square feet, so space is at a premium. And I didn't want to have to constantly sort through folders." A practitioner of environmental medicine often dealing with allergy cases, Dr. Smith reviews patient charts through an electronic medical record (EMR) system provided by ChartConnect, a popular provider of EHR software, and conducts his billing through another common database application, Medisoft.

[Click here to read more...](#)

Tech Tips



Click image to enlarge

M-Files Tutorials

Motive now offers a collection of online tutorials in addition to the integrated Help provided with the product.

We currently have four tutorials published and will be adding more in the future.

The four tutorials that are current published include:

Getting Started

- [Basic Configuration of M-Files Server](#)
- [Basic Configuration of M-Files Client](#)

Integration

- [Installation and Configuration of M-Files Web Part for SharePoint](#)

Add-ons

- [Evaluation of the M-Files CRM application](#)

You can watch all the tutorials by visiting tutorials.m-files.com.

Keep an eye out for new tutorials in the future!

Get a Personal Demo of M-Files



Interested in getting a personal demo of the M-Files and discussing how it can help you get organized and increase productivity?

Contact us at sales@motivesys.com and we'll schedule it at your convenience.

You can also contact us if you have any questions or comments about the articles or information in this newsletter. We look forward to hearing from you.

Thanks for reading!