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Welcome to M-Files News!

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Hello from Motive Systems, the developers of M-Files, the easiest to use professional strength document management solution on the market. Welcome to the first issue of our M-Files News newsletter. M-Files News will be focused on keeping you up to date on Motive Systems company and partner announcements, interesting customer case studies showing how M-Files is delivering bottom line results today, new product enhancements and releases, and useful technical tips on how to get the most from your M-Files software.

You are receiving M-Files News because you are either a current M-Files customer, you have downloaded M-Files to give it a try, or you are a partner or friend of Motive Systems. As such, you are probably already aware that efficiently organizing your company's information can have a dramatic impact on productivity, profitability and competitive advantage, and *M-Files delivers the best value on the market, offering a unique blend of accessibility, powerful features and affordability*. And you don't need to take our word for it, we'll be letting our customers do the talking in a series of case studies over the coming months.

If you've chosen M-Files already, thanks for your business, and if you're still considering it, enjoy the rest of the newsletter and let us know if there is anything we can do to help you start organizing your business for success with the easiest to use and best value in document management: M-Files!

Sincerely,
The M-Files Team

Announcements

From Tampere to Texas



Motive Systems Inc.

Motive Systems has experienced tremendous growth in 2008, leading the company to reach an installed base of over 20,000 licenses of Motive software products in use around the world - and demand is increasing worldwide! The growing M-Files customer base in North America, the largest market for document management solutions, led to the opening of a new US-based subsidiary, Motive Systems Inc. ("MSI"), based in Plano, Texas, just outside of Dallas, in the Lone Star State. MSI will focus on providing a high-level of service and support to M-Files and M-Color customers in North America, as well as capitalizing on accelerating growth.

[Click here to read the press release.](#)

Partner Solutions

M-Files SharePoint WebPart



*"SharePoint alone is great as a collaboration portal and well-suited for "document consumers" accessing documents via intranets and extranets, but **M-Files adds vital capabilities for document creators...**"*

According to Forrester Research, Microsoft estimates they have sold over 100 million seats of Microsoft Office SharePoint Server. One of the reasons for this success is the perceived ease of implementation of a web-centric solution. What often happens is that since the IT department is a key driver in the choice and implementation of a document management or collaboration solution, the end goal of the implementation -- to improve the organization and management of company documents and information -- can end up taking a back seat to the perceived ease of implementation which is obviously near and dear to IT.

SharePoint alone is great as a collaboration portal, and well-suited for "document consumers" accessing content via Intranets and extranets, but *M-Files adds vital capabilities for document creators* to provide seamless management of in-process work, fast local performance and reliability even when the server crashes, the network is slow, or the server is unavailable such as when traveling.

[Click here to read more...](#)



MAKING PAPER WORK™



M-Files eCopy Connector

Whether it is processing faxed purchase orders, hard copies of shipping receipts, legal forms requiring signatures, or any of a variety of other common examples, managing paper documents is a critical part of business for many organizations. M-Files provides multiple ways to automate the process of converting paper documents into electronic form, such as a PDF file or bitmap image, and then depositing it into an M-Files vault and categorizing it with descriptive properties or “metadata” so it can be efficiently located, tracked and, if necessary, linked to other related documents. For instance, linking a scanned image of a receipt to the searchable text document generated with optical character recognition (OCR) software during the scanning process. In addition, to M-Files built-in capabilities for managing paper documents, we now have an integrated solution with the premier solution on the market: eCopy.

The new M-Files eCopy Connector, seamlessly integrates M-Files with the popular eCopy ShareScan and ScanStation solution to allow scanned documents to be saved in M-Files with associated metadata in one step during the scanning phase, right at the multi-function scanner/printer/copier/fax (MFP). The M-Files metadata card is directly and immediately visible right at the MFP’s display or touch screen. ID-recognition is also supported so that a signed contract can be automatically attached an original contract template saved in M-Files based identification of the contract’s signature. eCopy also supports a host of other useful features including touchup of scanned documents, bar code support, and more.

[To learn more about the M-Files eCopy Connector click here...](#)

M-Files Customers



Who is Using M-Files?

We mentioned above that over 20,000 licenses of Motive products are in use around the world. M-Files is in use in small and large companies alike, from two to three person shops, to large businesses with thousands of employees. M-Files is also in use in a wide variety of industries including healthcare with medical device companies, hospitals, small medical practices, as well as pharmaceutical and biotechnology companies, engineering and manufacturing firms, businesses involved in finance and investing, shipping and logistics, and more. M-Files has earned its position the old fashioned way, it just works, and it works well.

If you are already on board as an M-Files customer, then you are in prestigious company. If you are a prospect considering document management, then you've come to the right place - take the plunge and start organizing for success today!

In future issues of M-Files News we'll be including interesting case studies explaining how customers are using M-Files to help their business increase efficiency and profitability. If you interested in working with us to tell your story, [click here to send us an email.](#)



Community

M-Files Community

There is also no need to wait on case studies to learn more about those using M-Files. By visiting the M-Files Community you can engage M-Files users directly for helpful feedback and guidance. The Community is a public forum where you can ask questions and share experiences and advice. It provides peer-to-peer M-Files support to and from M-Files users all over the world.

[To visit the M-Files Community click here.](#)

Tech Tip: Connections to External Sources

By using connections to external sources you can significantly speed up the process of getting up and running with M-Files and importing existing data. For instance, you can, create a link between an existing network drive and M-Files, which makes it possible to modify files both in M-Files and externally



to M-Files. You can also import, or copy, files from an external source and when the imported files in M-Files are subsequently modified, the original files are not affected.

This feature can be used to create a link between M-Files and a scanner. Even very low cost scanners or multi-function printers with scanning capability can be set to save a scanned file to a network folder. M-Files can then be configured to import new files from a source folder which if set to be the folder where scanned documents are saved will create the link to automatically import scanned documents to M-Files.

[Click here to learn how...](#)

Get M-Files Now!

In today's tough business environment, any gain in productivity could be the difference between success and failure, profit or loss.

If you're managing your files with network folders you have an immediate opportunity for significant improvement in efficiency and productivity. If you are considering SharePoint, get the best of both worlds with a rich collaboration portal for content consumers, and fast, reliable state-of-the-art document management for content creators.

Don't put it off any longer; gain an edge over your competition. Contact us at sales@motivesys.com with any questions about the articles in this newsletter, or get started with M-Files Now!

Thanks for reading!

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